

1. ACCOUNT CREATION AND ACTIVATION

A prerequisite for using the individual functionalities of the IS EVO system (especially submitting questions, activating notifications for a specific procurement, and subscribing according to CPV codes of procurements) is the creation and activation of a user account.

STEP 1: The creation of a user account is carried out on the portal www.isepvo.sk by clicking on the **Log in** link (1.) and subsequently on the grey **Create an Account** button (2.).

Official website of the Office of the Deputy Prime Minister of the Slovak Republic for the Recovery Plan and the Knowledge Economy



Enter your search term 

 1.

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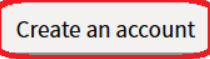


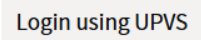
Login

Email address

Password



2.   I forgot my password.



After pressing the grey **Create an Account** button, it is necessary to fill in the relevant form:



Create an Account

E-mail address

Academic degree (optional)

First name

Middle name (optional)

Last name

Academic degree after last name (optional)

Password

Passwords must match and contain at least 8 characters, 1 lowercase letter, 1 uppercase letter, 1 number and 1 special character.

Repeat password

Captcha

☐ I'm not a robot



 3.

STEP 2: After submitting the completed form using the **Submit** button (3.), a verification email for account activation will be sent to the provided email address. By clicking on the link sent in the verification email, the account will be activated and the user will be able to log in.

2. CREATION AND VALIDATION OF AN ECONOMIC ENTITY

A prerequisite, in particular, for submitting a tender or request to participate, as well as regarding the submission of a request or an objection, is the completion of the steps specified in the point 1 above and subsequently the **creation and validation of an economic operator**.

STEP 1: The creation of a new economic operator is carried out after logging into www.isepvo.sk. In the left menu under **Zone of the interested entity/applicant**, click on the **Economic entities** menu (1.), and then on the green **Add business entity** button (2.).

Message box

My Account

Subscribe

The contracting authority's zone

Organizations

Zone of the Interested entity/applicant

1. ➡ Economic entities

Economic entities

ID number

◇ Name

▲ Verification status

Condition

0 records

Records on page 10 ▾

Adding an Business Entity

If you do not see any business entity on this page, you can proceed as follows:
- register a new economic entity or
- if the economic entity is already registered, ask the administrator of the economic entity for assignment

2. ➡

Add business entity

View business entity

To create a new economic operator, it is necessary to click on the green **Registration** button (3.):

Message box

My account

Subscription

Contracting authority zone

Organizations

Candidate/Applicant Zone

Economic operators

Zone control authority

Inspection orders

Commission zone

Commission orders

Add an economic operator

Registering a new HS

If the business entity is not yet registered, continue to the "Registration" button. After registration, you will become the administrator of this entity.

Important notice

After registering a new HS, the Government Office of the Slovak Republic will send the economic entity a validation code necessary to complete the registration. Validation codes are sent to economic entities:
- electronically, if the HS has an activated electronic mailbox for delivery at the ÚPVS (www.slovensko.sk) or
- by registered mail, if the HS does not have an activated electronic mailbox for delivery at the ÚPVS (www.slovensko.sk).

For this reason, when registering a new HS, it is necessary to take into account the time required to complete HS validation (delivery of the validation code) and to complete the registration sufficiently in advance of the intention to submit a request for participation/tender for the selected contract.

Registration

 3. ➡

STEP 2: After submitting the registration form, a document entitled “**Request for Manual Validation of the Economic Entity**” will be sent to the email address under which the economic operator was registered in the EPVO system (i.e. the e-mail you registered in the point 1). To complete the registration and verification process, the request must be completed and signed properly, according to the instructions attached to the „*Request for Manual Validation of the Economic Entity*” sent to you. Based on the submitted request, the economic operator will be **manually verified by the system administrator**. In order for the economic operator to submit a tender, its verification status must be “**Verified**” and its condition must be “**Active**”.

Message box

My Account

Subscribe

The contracting authority's zone

Organizations

Zone of the Interested entity/applicant

Economic entities

Economic entities

ID number

◇ Name

▲ Verification status

Condition

9988776655

[HS TEST AUTOMAT](#)

Verified

Active

1 record

Records on page 10 ▾

Adding an Business Entity

If you do not see any business entity on this page, you can proceed as follows:
- register a new economic entity or
- if the economic entity is already registered, ask the administrator of the economic entity for assignment

Add business entity

In case of questions regarding the IS EVO system (www.isepvo.sk), you may contact us at the following address:
eplatforma@vicepremier.gov.sk

